

## **Instructions for Completing Forms GEN 10A and GEN 10B Supplemental Income/Information Form – Federal and Provincial and/or Form 10C – Self Employment Information Form**

If the Claimant is claiming Loss of Income and/or Loss of Support and **cannot provide complete Federal and, Quebec if resident in Quebec, Income Tax Returns and Notices of Assessment** for the HCV Infected Person for each Pre-Claim and Post-Claim Income year required- Form GEN 10A (Federal) and Form GEN 10B (Provincial) must be completed together with Form GEN 10 Loss of Income/Support – MASTER Form.

If the HCV Infected Person was **self-employed** in any of the Pre-Claim or Post-Claim Income years Form **GEN 10C must be completed** together with Form GEN 10 Loss of Income/Support – MASTER Form (and Form GEN 10A and GEN 10B, if required).

These Forms are to be completed by:

- (a) A **living HCV Infected Person** whose infection with HCV has caused him or her to be **disabled** from working prior to attaining **age 65**; OR
- (b) The Approved HCV Personal Representative of a **minor or a mentally incompetent adult** who is a living HCV Infected Person whose infection with HCV has caused him or her to be disabled from working prior to attaining age 65. Please **note that income loss payments are not generally payable until an HCV Infected Person attains the age of 18, however, in some provinces, an 18 year old is a minor; OR**
- (c) The Approved HCV Personal Representative of a **deceased** HCV Infected Person who **died on or after January 1, 1999** and whose infection with HCV had caused him or her to be disabled from working before death and prior to attaining age 65. This **pre-death loss of income claim is made on behalf of the Estate** and is only available if the HCV Infected Person has not made a claim for loss of income (or the alternative claim for loss of services in the home) prior to his or her death; AND/OR
- (d) The **Dependant(s) of a deceased** HCV Infected Person who died either before or after January 1, 1999 but before attaining age 65 who have a claim for **post-death loss of support** as a result of the death of the HCV Infected Person.

### **Definitions (GEN 10A) (GEN 10C)**

- **Normal Employment** means employment for wages, salary and/or commissions but does not include Related Employment or Self-Employment as defined below.
- **Related Employment** means employment by a spouse, by a company owned by a spouse, or under any other circumstances where the HCV Infected Person is exempt from Employment Insurance contributions but does not include Self-Employment as defined below.
- **Self-Employment** means the operation of a business, professional practice or other venture in which the HCV infected Person is a partner or the sole proprietor, including a business, professional practice or other venture, which is operated through a limited company and in which the HCV Infected Person is effectively self-employed.

**Definitions (GEN 10B)**

- **Equivalent-to-Spouse** refers to a situation in which the HCV Infected Person, who does not have a spouse, supports a minor child living in the household.

Please be sure to **include all tax evidence** such as T-4, Statement of Employment Income, Statement of Business Income, Statement of Professional Income, Notice of Assessment, Financial Statements or other documentation showing income evidence of the HCV Infected Person for each of the required Pre-Claim and Post-Claim Income years as requested on the relevant Form.

If you will require more writing space than is provided, please **photocopy** the relevant part of the Form before completing it so that you can use the blank photocopy to continue with your answer/advice.